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		•			9 NOV 198	7
	MEMORANDUM FOR:	See Distribut	ion			
	FROM:	John M. Ray Director of L	ogistics			
25X1	SUBJECT:	Annual Focal	Point Confer	ence		
25X1 25X1 [	1. You are sponsored by the		jistics from '	nnual Focal Po 7-8 December 19 Will provide 8	987	
25X1	conducive to the discussion of issues of interest to the Agency and Department of Defense Focal Point representatives.					
25 <b>X</b> 1	2. In order to facilitate the billeting and transportation arrangements it is requested that you provide the following information to upon receipt of this memorandum.					
25 <b>X</b> 1						
25X1	b. Day or overnight guest: Please specify if you will be a day or overnight guest so that meals and billeting can be arranged.					
25X1 25X1	3. We reque ensure a smooth	est your cooper and enjoyable				n_to
				John M. Ray		
25X1					20440.07	
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